



STUDENT WITHDRAWAL NOTIFICATION

Parent's Information

Parent/Guardian		Email	
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Child(ren)'s Information

Name		Year level/Class	
Name		Year level/Class	

Last Day of Attendance

_____ Day _____ Month _____ Year

Reason for Withdrawal

- Relocating to: _____
- Returning home to: _____
- Joining new school abroad: _____
- Joining new school in Thailand: _____
- Other: _____
- Name of New School** (if applicable) _____

Acceptance Fee - The acceptance fee (THB 30,000) is non-refundable. It is to be paid by new students once they have been accepted for entry to the school. This is a one-time fee.

Security Deposit - any refund received will be determined by the schools refund policy

Students who were enrolled on or before April 2021 paid a refundable security deposit instead of a non-refundable acceptance fee. The previous security deposit is refunded from your final term before you leave the school. Refund terms: one full calendar term's notice of leaving is required in writing for any student leaving the school. To notify the school please complete the 'withdrawal notification form' available on the school website policy page. Where less than one full term's notice is provided, the deposit will not be refunded. For example:

Example 1: You tell us in term 2 you are leaving at the end of term 3, when you pay term 3 school fees we deduct the 10,000 deposit from term 3 fees.

Example 2: You tell us in term 2 you are leaving at the end of term 2 and so already part way through a term and not a full term's notice. Therefore, the deposit is forfeited due to insufficient notice and not refunded.

- Donate full amount to Si Ri Panya International School
- Reimburse to (include bank name, account name, account number)
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Visas

Non-O and Ed visas provided through the school must be cancelled before enrolling at another school or departing Thailand. Failure to do so will pose future complications on visa applications and result in a fine levied by the Thai Immigration Authority.

Additional documents required for Thai school leaving documents

- ID/Passport of parent ID / Passport of pupil
- Birth certificate child Photo of pupil 1"x1.5" in school uniform

Parent/Guardian Signature Print Name Date

Admissions Department Signature Print Name Date

Please submit this form to the Admissions Department. A member of admissions staff **MUST** sign and date the form and give you a copy. Please keep the fully completed and signed copy for your records.